



Lane County Stand Down Volunteer General Information

Background:

- Stand Down is designed to link Veterans to services.
- The goal is to end chronic homelessness among Veterans by ensuring there are services to help them become stable and get them into homes.
- Stand Down is a partnership between veteran's organizations, government agencies, nonprofit entities, corporations, businesses and community volunteers.

Event Schedule:

THURSDAY (Set up day)

8am – 6pm – Set up tables, chairs, etc.

10am – 6pm – Vendors allowed in to set their tables

FRIDAY

6:00 am – Volunteer check in

6:30 am – Registration desk opens

– Doors open to guests

7:30 am – Breakfast served

8:00 am – Job Fair

8:00 am – VA/SVdP Housing

9am – 2pm – Exhibitors, resources and direct services available

11:30 am – Lunch served

12:00 pm – Opening Ceremony / Presentation of Colors

– Welcome & Announcements

– Entertainment

1:00 pm – Raffle Drawing

1:00 pm – Homeless Veterans access to tangible goods (DOD surplus)

2:00 pm – Non-homeless Veterans access to tangible goods (DOD surplus)

2:00 pm – Doors close; services continue until guests are through

3:00 pm – Clean up

Reminders:

- **Treat every Veteran with dignity and respect** – be friendly, open, available and non-judgmental.
- **Be sensitive** to each individual situation. Find common ground.
- **Listen** – be attentive to the needs you hear and make it your mission to help fulfill those needs.

- **Don't force** – be open and inviting, but try not to assume what the right answer is for each Veteran.
- **Privacy** – introduce Veterans to service tables, and then step back – they may not want what they are sharing to be public knowledge.
- **Welcome Area and Intake Tables** – This is where we can really ensure that people are going to connect with the resources they need today. Please make sure that everyone coming through has visited the Welcome Area and gone through intake.
- **Traffic Flow** – Please be conscious of the flow of people from the Services Areas, Lunch Area, Tangible Goods Area, Hallway Services. There are outdoor services in the parking lot, so as people enter please do your best to invite them through the Welcome Area. Specific door should be used as an exit only to ensure that everyone will be exposed to all of the available resources. The Tangible Goods Area is the place that every Veteran participant should check out. We want to help every Veteran get connected to as many services as they need.
- **Eat with your Veteran** – Don't have a Veteran assigned to you? Sit and enjoy a meal with someone anyway!
- **Exit Interview/Survey Sheet** – This is where we can gain statistics that will help with future service needs and gather information essential to grant funding for future Stand Downs.